

1. Process initiation

- Determine who should initiate the process
- Assess political support for developing and implementing an IWRM plan
- Identify available resources to undertake process
- Examine successful processes that have been applied in neighbouring countries

2. Steering committee establishment

- Ideally, use existing inter-sectoral coordinating mechanism
- Terms of reference for SC
 - Provide the Process Management Team (PMT) with general guidance and support;
 - Review the proposals and reports prepared by the management team;
 - Regularly review progress in implementation;
 - Assist the PMT in securing primary data and information;
 - Be responsible for coordinating and monitoring the implementation of relevant activities within their respective agency, organisation or community;
 - Decide on the composition of the PMT and appoint its members.

3. Process management team establishment

- Terms of reference for the PMT:
 - Organize and coordinate the overall strategy process;
 - Planning specific activities and meetings;
 - Procuring expertise and resources (human and financial);
 - Support working groups and other committees;
 - Act as a focal point for communication

4. Stakeholder involvement plan development and implementation

- First steps: identification of stakeholders, assessment of their interests, their potential contributions to the IWRM process and their relative influence and importance
- Grenada and Union – stakeholder assessment conducted and categorized:
 - HH – High Priority/High Influence: These stakeholders are the bases for an effective coalition of support for the project
 - HL – High Priority/Low Influence: These stakeholders will require special initiative if their interest are to be protected
 - LH – Low Priority/High Influence: These stakeholders can influence the outcomes the project but their priorities are not those of the project. They may be a risk or obstacle to the project
 - LL – Low Priority/Low Influence: These stakeholders are of least important to the project
- Need to ensure buy-in from key stakeholders

5. Communications plan development and implementation

- This will set out the process for dissemination of core messages to stakeholders on the importance of IWRM and the need for an IWRM Plan.
 - Define the target audiences
 - Determine key messages
 - Determine appropriate modes of dissemination

6. Situational Analysis and IWRM Plan Framework

- Examine the existing water resources management system in terms of the IWRM principles and the goals of sustainable management and development.
- Identify the pertinent parameters of the hydrological cycle, and evaluate the water requirement of different development alternatives.
- Impacts on terrestrial (forests) and aquatic ecosystems as a result of water use, and waste water disposal/management should also be considered.
- Socio-economic aspects need to be assessed in terms of impacts of present water management system.
 - The analysis should pinpoint potential conflicts, their severity and social implications, as well as risks and hazards posed by flood and drought occurrence

7. Vision Statement and Goals Articulation

- The vision statement for IWRM is an expression of society's aspirations in how they may benefit from good water resources management
- Establish **goals** in context of three main pillars
 1. Enabling Environment *e.g. Making provision for cost recovery, charges, incentives and financing arrangements to assist sustainability of water resources management initiatives*
 2. Institutional Roles *e.g. Separation of water resources management functions from service delivery functions*
 3. Management Instruments *e.g. Establish a water allocation mechanism*
- Establish **targets**: assist in focusing resources and guiding the selection of options for action

8. Evaluate IWRM Plan options

- Look at IWRM Plan to determine if practical meets the national needs
- Some key considerations; does the Plan contribute to:
 - Reducing Poverty
 - Addressing Water Scarcity and Competition for Water
 - Improving the Situation of Women
 - Protecting Ecosystems
 - Maintaining Human Health
 - Sustaining Economic Development

9. IWRM Plan promotion, adoption and implementation

- Political and stakeholder participation from the onset of the process is of utmost importance to gain Plan acceptance
- Conditions of acceptance of the IWRM Plan would be clear at process inception.
- During the entire process, implementation of the Communications Plan is critical to keep stakeholders engaged and informed.
- Endorsement of the final draft of the Plan should be via national-level stakeholders forum; followed by ratification by the Cabinet of Ministers on behalf of Government