

Expression of Interest in Community-level Capacity Building for IWRM (Integrated Water Resources Management) in Pacific Island Countries: First Stage

1. General Information

The international community convened the World Summit on Sustainable Development (WSSD) in Johannesburg in 2002, to review the Global Agenda 21. The World Summit issued a number of statements related to Small Island Developing States (SIDS) that identified the need for actions at all levels to urgently assist SIDS in the removal of constraints preventing sustainable development within the context of sound environmental management. The requirements adopted by WSSD which are relevant for SIDS include:

- The need to provide support, including for capacity-building, for the development and further implementation of freshwater programmes for Small Island Developing States, specifically the Global Environment Facility focal areas; and
- The need to provide support to Small Island Developing States to develop capacity and strengthen efforts to reduce and manage waste and pollution and building capacity for maintaining and managing systems to deliver water and sanitation services, in both rural and urban communities

Insufficient education, training and capacity in the broad field of integrated water resources management (IWRM) and water use efficiency (at various levels including government, private sector and community), including difficulty of retaining qualified and experienced staff, has been nominated by Pacific Island Countries (PICs) as a primary barrier to the implementation of IWRM.

SOPAC (Pacific Islands Applied Geo-science Commission) is implementing two IWRM projects through its Water and Sanitation (WSP) Programme.

The Pacific Integrated Water Resources Management Planning Programme is funded by the European Union for 3 years (2008 – 2010 and with a one-year no-cost extension for 2011 anticipated). It supports 14 Pacific Island Countries (PICs) to improve their water governance through using the IWRM Planning approach as a tool to provide direction and action to develop IWRM frameworks such as policies, plans, strategies and legislation, foster multi-stakeholder participation and empowerment, create understanding and management of information needs and strengthen water and sanitation apex bodies as a mechanism for national level coordination.

The Global Environment Facility (GEF) Pacific IWRM Project, funded for 5 years (2009-2013) seeks to improve water resource and wastewater management and water use efficiency in Pacific Island Countries. It seeks to balance overuse and conflicting uses of scarce freshwater resources through policy and legislative reform and implementation of applicable and effective Integrated Water Resources Management (IWRM) and Water Use Efficiency (WUE) plans. Adoption of IWRM is being facilitated through the implementation of best practices and demonstration projects in 13 PICs.

The two projects are being implemented in a coordinated approach to support countries in the development of IWRM plans and their implementation within PICs.

In order to develop a more systematic professional competency and knowledge network around IWRM in each PIC, the SOPAC EU and GEF Pacific IWRM Projects have funded the development and delivery of a tailor-made accredited distance learning Post Graduate Certificate in Integrated Water Resources Management. The course is being run by the winning consortium of Australian Universities (Universities of Griffith, Monash, Queensland and Western Australia, via the International Water Centre). Twenty participants from among



the PIC IWRM Focal Points, GEF Pacific IWRM Demonstration Project Management staff and IWRM relevant government officials have enrolled on the first year of the two year part-time course. Satisfactory completion will enable participants to progress to a Graduate Diploma or Masters in subsequent years.

A complementary investment in capacity building for IWRM at community level is proposed.

2. IWRM at Community Level

At community level, it is the separate IWRM strands of water resources and wastewater management (e.g. rain water harvesting, safe drinking water, improved sanitation, water conservation) that are easily comprehensible, and are manageable/controllable to some degree by the community. These are well to variably addressed in the communities, if with limited coverage, by different government and non-government agencies and with supporting information resources and guides available for awareness building, participatory action learning and participatory action planning for behaviour change.

The less tangible or less immediate strands of IWRM – an understanding of the overall concept of IWRM; strengthening awareness of the multiple values of water, including environmental values; of the need to manage water (and wastewater) to protect waters' valued uses; of competition between uses and users of water and the consequences of unbalanced use; of its inter-relation with climate change; of its importance in disaster management; of water and gender, water and vulnerable groups; and newly, of water as a human right –are less well addressed at community level in the Pacific. Additional and/or Pacific-oriented simple participatory learning and action guides for the priority topics, with supporting information resources, need to be developed.

Fundamental to strengthening community capacity for sustainable IWRM is strengthening the capacity of the facilitators of the community capacity building (CCB). These capacity builders or capacity building facilitators include government staff from water or health (or environment) or local government, local leaders, NGOs (national, or international) and other civil society organisations (CSOs) such as churches. Areas of weakness include i) an understanding of IWRM; ii) an understanding and competence in IWRM facilitation through participatory learning and action approaches; and iii) participatory monitoring and evaluation within this participatory facilitation.

Support to community IWRM capacity building should address all of these areas and could be achieved by a sequence of steps:

- 1 Establishing a conceptual IWRM framework (or tree) for C IWRM CB
- 2 Preparing an inventory of existing CCB IWRM resource materials + CCB IWRM 'gaps' in participatory action learning materials
- 3 Developing in outline or concept form participatory action learning materials (topic outlines; support media) for priority IWRM 'gaps'; and providing a cost estimate for their production
- 4 Developing and producing final drafts of participatory action learning materials (topic outlines; support media) for priority IWRM 'gaps'
- 5 Training of CCB trainers/facilitators in participatory IWRM action learning for IWRM action plan development Application of + action plan oriented facilitators
- 6 Support to circa 2-4 IWRM trained communities for IWRM action plan implementation, linked to GEF demonstration project sites
- 7 Compiling PM&E lessons learnt from the 2-4 communities.



Support will be provided through Consultants. The emphasis of the Consultant input is on developing the bare essentials or core of the approach and support materials, and to equip practitioners to improvise and adapt wherever they are from whatever materials and resources are available. A 100 page manual will be an indicator of failure.

This Expression of Interest call covers only Steps 1, 2 and 3 from the above. Subject to budget availability, the options for implementing later steps will be reviewed on completion of this Consultancy.

3. Overall Objective

3.1. Overall

To enable capacity strengthening of community-capacity-building (CCB) practitioners/facilitators in the Pacific to use a participatory learning and action (PLA) approach for sustainable IWRM in communities.

To provide CCB practitioners/facilitators with the resources to enhance their skills and to facilitate participatory action learning for community capacity building for IWRM in the Pacific.

3.2. Specific Objectives Stage 1 (4 person weeks)

In consultation with Pacific and non-Pacific partners and stakeholders

- 3.2.1. To develop a conceptual IWRM framework (or tree), for community oriented IWRM.
- 3.2.2. To undertake an inventory of existing IWRM learning and action CCB resources; (and populate the tree/framework) and identify the gaps (in materials and/or in Pacific adaptation).
- 3.2.3. To draft outlines for action learning sessions for the agreed and priority gaps (session outlines or lesson plans + supporting visuals or other learning aids).
- 3.2.4. To prepare a budget estimate for production of final materials.

4. Scope and duration

Duration	Four working weeks
Base	The consultant's work station will be at SOPAC in Suva, Fiji
Computers	The consultant will provide their own computer and programmes
Coverage	The consultant will need to take into account the differing IWRM contexts (eg water sources, water availability, cultures, literacy, language) in the PICs



Tentative schedule

Week	Activity	Deliverables
Week 1	Stakeholder meetings (incl. SOPAC WSP) Materials collation + review	Work Plan + Confirmed deliverables Conceptual IWRM CCB framework
Week 2	Stakeholder meetings Materials collation + review	Annotated inventory of materials Framework 'populated' with cross references/links to materials
Week 3	Materials collation + review Gap identification CSO – NGO Water Forum (tentative)	Gaps listed Priority topics agreed for action learning outline drafting
Week 4	Priority topic action learning outlines drafting	Priority topic action learning outlines Final report

5. Approach

Stakeholder consultation

The assignment will be conducted in consultation with and drawing on the experience of key regional stakeholders based in Fiji and elsewhere through face to face and e-communication. A Civil Society/NGO Water Forum for (sub-) regional WRM stakeholders, to be organised by SOPAC Water and Sanitation Programme (WSP), may be scheduled to coincide with the second half of the consultancy. This would enable exchange of ideas and feedback to shape the consultancy output.

SOPAC IWRM Programme liaison

The consultant will be expected to maintain close contact with SOPAC IWRM programme staff to ensure that the deliverables match the expectations.

Variety and pragmatism

The consultant is encouraged to think of a range of action learning tools and media but from a pragmatic basis of what will be feasible and practical within the in-country resources available (human, financial, physical).

Field testing of material

Field testing of the action learning materials will be a component of a later stage of the CCB support for which a separate EoI will be developed.

Adaptability and sustainability

The emphasis of the consultant support will be on sustainability: - developing the bare essentials or core of the approach and support materials, and to facilitate CCB practitioners to improvise and adapt in their own context from whatever materials and resources are available.



6. Eol requirements

Consultants tendering must demonstrate clear evidence of broad PIC experience with:

- Support to participatory community level WRM
- Pacific CBO/CSOs (community based/civil society organisations), National & Regional NGOs, International NGOs, and/or Government partnerships and networks
- Development and use of effective WRM community action learning training and supporting training materials / training aids that are locally sustainable
- Gender/social inclusion/youth focus with PIC communities
- Familiarity with IWRM concepts

Experience with the following is an advantage

- ToT (Training of Trainers) for community participatory WRM and CBO capacity building
- Strategic planning of community-capacity building for WRM development

Expression of interest submissions will follow the format below. The expression of interest (including annexures (8, 9 below) in 11 pitch font must not exceed 8 pages. Staff cvs (10 below) and product samples (11 below) are additional to this limit.

1. Name of Consultant
2. Address and contact details (contact person)
3. Comments on the Eol assignment (2 pages max.)
4. A précis of the unique competency and added value that the consultant brings to the assignment (0.5 page max.)
5. The management structure for the assignment (not required for single consultants) (0.5 page max.)
6. Plan of work (1 page max.)
7. Itemised budget to include itemised travel costs; daily fee rate, communication, secretarial and other office costs (1 page max.)

As attachments

8. Summarised assessment of 3 priority community IWRM competency gaps (0.5 page each max.)
9. Outline of action learning training session for 2 core competency gaps (1 page each max.)
10. Bio-data on staff demonstrating their competency for this assignment and including 2 referees (1 page per staff max.)
11. Samples of community capacity building products (action learning session outlines, learning support materials including visual aids, (4 items max.)



7. Eol Timetable

The timetable outlined below is intended as a guide and SOPAC reserves the right to depart from it at anytime

Eol drafted and posted	October 13 th 2010
Eol closure	October 31 st 2010
Contract award decision	November week 1
Contract awarded	November week 2
Contract start-up	November week 3

8. Costs

The consultancy will be funded by the SOPAC EU IWRM Programme. The final budget will be determined through the cost structure submissions made by the short listed institutions who will be contracted through a directly negotiated procurement process.

9. Process for the Selection of the Consultant

Eligible submissions (see 10 below) will be adjudicated by a selection committee on the basis of the evaluation criteria (see 12 below) and the contract will be concluded with the selected consultant.

10. Instructions for Eol Submissions

The Expression of Interest (Eol) must be received by IWRM SOPAC on or before **Fiji Time 15.00 hours the 31st October** 2010 in the format set out in 6 above. The Eol must be emailed to fane@sopac.org. The SOPAC server does not accept .zip files and requests total e-mail size to be within 1.5MB. Acknowledgement of receipt of email submissions will be sent within 1 working day of receipt. If the submitting consultant does not receive an acknowledgement, then it is the responsibility of the consultant to ensure the Eol has been received.

Late submissions will not be considered. SOPAC accepts no responsibility for any party who suffers prejudice through this process as a result of failed email submissions.

11. Enquiries

All enquiries regarding the expression of interest by interested institutions and consultants can be taken up with Rhonda Robinson by e-mailing rhondar@sopac.org

12. Annexure A: Expression of Interest: Evaluation Criteria

CRITERIA	MAX. POINTS
A. Consultant competency and experience	65
Pacific coverage	10
Participatory community level WRM/Natural Resource Management (NRM)	10
Pacific CBO/CSOs (community based/civil society organisations), National & Regional NGOs, INGOs (International NGOs), Governments partner networks	10
Development and use of effective community action learning WRM training and supporting training materials / training aids that are locally sustainable	10
Gender/social inclusion/youth focus with PIC communities	10
Familiarity with IWRM concepts	10
ToT (Training of CCB Trainers) for community participatory WRM and CBO capacity building	5
B. EoI Content	65
Critical analysis and synthesis demonstrating understanding of assignment	10
Unique competency/added value for the assignment	10
Ability of management structure to deliver the assignment (singletons exempt)	5
Budget presentation (completeness)	5
Understanding of key community competencies needed for implementing IWRM in PICs	10
Relevance, realism and sustainability of training session outlines	10
Relevance, realism and quality of capacity building product samples	10
Match between staff experience and assignment	5
C. Price	
Costs for all project elements	30
Total Score	200