

**AGENDA AND PROGRAMME****Aims**

1. To provide an update to GEF IWRM Focal Points on the GEF Submission
2. To discuss project management arrangements including recruitment for the GEF Project
3. To determine and agree on deadlines for various deliverables required for full implementation
4. To improve understanding of IWRM as an approach to national water resources management planning
5. To review country progress towards IWRM planning
6. To create outline national work plans for development of national IWRM Plans clearly defining and committing to immediate steps for action to be undertaken before the end of 2008
7. To outline resources available to support the national IWRM planning processes and how the EU funded programme can complement these resources to catalyse action
8. To promote and plan for means of exchange between Pacific Island countries of lessons learned in water resources planning
9. To build the capacity of participants to initiate the development of IWRM plans in their respective countries
10. To build the capacity of participants to facilitate meeting working sessions on IWRM related topics in their respective countries

Outputs

1. Agreed process and deadlines for initiation of GEF IWRM project implementation
2. First outlines for process to develop IWRM plans in each participating country
3. Detailed plan for initialising the IWRM plan development process in each country
4. Meeting report

Resource persons:

Rhonda Robinson (RR), Ulrika Gunnartz (UG), James Dalton (JD), Chris Cox (CC), Christian Nielsen (CN), Suzanne Hoverman (SH), Judi Cooper (JC)

FRIDAY 18 JULY 2008

Time	Session
11:00	1. Registration of Participants Registration, collection of per diems and other materials
11:45-12:00	2. Opening Speeches and Prayers Welcome by Niue
12:00-13:00	Lunch (including group photo)
13:00-13.30	3. Welcome by Project Teams and Introduction of Participants Introduction to IWRM and HYCOS Teams, facilitators, and all country participants. Overview of agenda for the week and parallel side-sessions for IWRM/HYCOS
13.30-14.30	4. Update on GEF IWRM Application Process Review of work over the last six months including final submission to GEF
14.30-15.00	5. Project Recruitment Recruitment of Regional Project Coordination Unit and National Recruitment
15.00-15.30	Tea Break
15.30-16.30	6. Project Management Arrangements Review and agreement on project management arrangements including financial management
16.30-17.30	7. Project Linkages and Next Steps Links with other projects, HYCOS, PACC, SLM, timeline for inception phase up to full implementation, agreement of deadlines and deliverables.
17.30-18.00	Wrap up of day and announcements for the following day
19:00	Cocktail at the Matavai Resort

SATURDAY 19 JULY 2008

Time	Session (time keeper JD)
08.00-08.30	8. Introduction to the IWRM National Planning Programme <ul style="list-style-type: none"> • Presentation to introduce the EU IWRM National Planning Programme clarifying the aims and outputs: governance, IWRM plan, WUE plan (UG 15) • Q&A session (15)
08.30-09.00	9. Introduction to the meeting <ul style="list-style-type: none"> • Presentation on the aims, programme, tasks, group work, materials, facilitators, expected outputs of the meeting (UG 15) • Q&A session (15)
09.00-10.30	10. What is IWRM? <ul style="list-style-type: none"> • Working session: What is IWRM? (JD 40) • Presentation on the principles, processes and context of IWRM (JD 10) • Q&A session (10)
10.30-11.00	Tea Break
11.00-13.00	11. Achieving water goals through IWRM <ul style="list-style-type: none"> • Working session: IWRM as a tool for addressing national water issues (JD 90)
13.00- 14.00	Lunch Break
14.00-15.15	12. What is an IWRM plan? <ul style="list-style-type: none"> • Presentation: What is an IWRM plan and why do you need it? Purpose, format, contents, etc. (15 CC) • Q&A session (5)
15.15-15.30	• Announcements and wrap up
15.30-	Excursion

MONDAY 21 JULY 2008

Time	Session (time keeper JD)
08.30-09.00	<ul style="list-style-type: none"> • Recap of lessons learned day 1 (SH 10) • Brief presentation on other water planning processes (UG 5) • Tuvalu presentation on draft IWRM plan (10) • Q&A (5)
09.00-10.30	<p>13. How to develop an IWRM plan</p> <ul style="list-style-type: none"> • Presentation: Development of an IWRM Plan (15 CC) • Working session: Processes for developing IWRM plans in each country (UG/CC 60) presentation through exchange mingling
10.30-11.00	Tea break
11.00-12.20	<p>14. Who should be involved in IWRM planning?</p> <ul style="list-style-type: none"> • Stakeholder analysis (20 CN) • Working session: Stakeholders, influence and relationships (45 SH) • Convergence and divergence in the IWRM process (15 SH)
13.00- 14.00	Lunch Break
14.00-15.30	<p>15. Water committees – the pillars of national IWRM planning</p> <ul style="list-style-type: none"> • 5 questions on your NWC (SH) • Working session: How effective is your Water Committee for the purpose of driving an IWRM process and what is a suitable membership? (40 SH)
15.30-16.00	Tea Break
16.00-16.45	<ul style="list-style-type: none"> • Case study presentation: Establishment of the Kiribati National Water and Sanitation Coordination Committee (Mourongo 15) • Case study presentation: Solomon Islands water governance process (Charlie 15) • Case study presentation on stakeholder consultation process for the National Water Strategy in Vanuatu (Chris 15)
17.15-17.30	<ul style="list-style-type: none"> • Wrap up of day and announcements (JD/Andre 5)

TUESDAY 22 JULY 2008

Time	Session (time keeper RR)
08.30-09.00	<ul style="list-style-type: none"> • Case study presentation: Public Private Partnerships (Moe 15) • Q&A session (15)
09.00-10.30	<p>16. Communications and how to involve</p> <ul style="list-style-type: none"> • Working session: Levels of engagement (SH 30) • Introduction to techniques for ensuring good information exchange and involving key stakeholders, raising awareness and creating political commitment for IWRM (JC 60)
10.30-11.00	Tea Break
11.00-11.30	<p>17. Context and linkages</p> <ul style="list-style-type: none"> • Presentation on contextual setting for IWRM (RR 15) • Discussion and country examples, e.g. PNG, Fiji (RR 15) • Presentation: Other water resources planning tools, including Water Use Efficiency (10 UG)
11.30-13.00	<p>18. Implementing IWRM planning in your country</p> <ul style="list-style-type: none"> • Working session: Pair up and review roadmaps, see what is missing and how you can solve problems (yellow post-its), with guiding questions: 30 minutes +15 for instructions and wrap up (JD 45) • Presentation: Monitoring and evaluation for IWRM planning (JD 10) • Working session: Pair up and outline milestones for delivery (we give them obligatory cards) per ½ year sections (JD 35)
13.00- 14.00	Lunch Break

14.00-15.30	19. Resources and technical support available from EU IWRM programme <ul style="list-style-type: none"> • Presentation: Resources available through the EU IWRM programme (RR/UG 10) • Working session (5 groups, cards, common presentation wall, pick presenter): type and topics of technical support and regional exchange (UG 40)
15.30-16.00	Tea Break
16.00-17.20	20. Wrap up, feedback and closure of the meeting <ul style="list-style-type: none"> • Presentation: Pacific Caribbean linkages and possibility for joint Pacific-Caribbean SIDS submission for the fifth World Water Forum(CC 10) • Presentation: Wrap-up of outputs, conclusions, lessons learned, and follow up from the meeting (UG 10) • Working session: mark on cards: two things that were new to you, two things that will help you develop an IWRM plan, two things you enjoyed (45 Kelepi) • Closure remarks by Niue (Andre 5) and SOPAC (JD 5), and closing prayer (Moe 5)